

West Manor Elementary

Date: **July 31, 2025**

Time: **2:00 PM**

Recording: [View Meeting Recording](#)

I. Call to order: **2:07 PM**

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Reginald Lawrence	Present
Parent/Guardian	Tiffany Hill	Present
Parent/Guardian	Kierra Lockett	Present
Parent/Guardian	Kimberly Linsey	Absent
Instructional Staff	Trey Adams	Present
Instructional Staff	John Devia	Present
Instructional Staff	Timothy Edwards	Present
Community Member	Steve Williams	Absent
Community Member	Tom Ford	Absent
Swing Seat	Brittany Tuesno	Present
Student (High Schools)	N/A	
Student (High Schools)	N/A	

Quorum Established: **Yes** or No]

III. Action Items *(add items as needed)*

A. **Approval of Agenda:** Motion made by: **T. Adams**; Seconded by: **T. Hill**

Members Approving: Unanimous

Members Opposing: None

Members Abstaining: None

Motion **Passes/Fails**

B. **Fill Vacant Positions** *(copy and complete table for each vacant position and indicate the individual who will fill the seat)*

Vacant Position:	Community Member
Nominee's Name:	Tom Ford
GO Team Members	Unanimous

In favor	
GO Team Members Opposed	None
GO Team Members Abstaining	None

C. **Fill Open Swing Seat**

Nominee's Name:	Nominated by	GO Team Members In favor
Brittany Tuesno	Trey Adams	Unanimous

GO Team Members who **ABSTAINED** from voting: None

SWING SEAT RESULT: Brittany Tuesno

D. **Approval of Previous Minutes:** *List any amendments to the minutes:*

Motion made by: **T. Hill**; Seconded by: **K. Lockett**

Members Approving: Unanimous

Members Opposing: None

Members Abstaining: None

Motion **[Passes/Fails]**

E. **Election of Officers and Representatives** *(copy and complete table for each nominee for each position – list winners where indicated)*

i. **Chair: Result:** **Brittany Tuesno**

Officer Position:	Chair
Nominee Name	GO Team Members In favor of Nominee

Brittany Tuesno	Unanimous

GO Team Members who **ABSTAINED** from voting: None

ii. **Vice Chair: Result:** [John Devia](#)

Officer Position:	Vice Chair
Nominee Name	GO Team Members In favor of Nominee
John Devia	Unanimous

GO Team Members who **ABSTAINED** from voting: None

iii. **Secretary: Result:** [Trey Adams](#)

Officer Position:	Secretary
Nominee Name	GO Team Members In favor of Nominee
Trey Adams	Unanimous

GO Team Members who **ABSTAINED** from voting: None

iv. **Cluster Representative: Result:** [Timothy Edwards](#)

Officer Position:	Cluster-Representative
Nominee Name	GO Team Members In favor of Nominee
Timothy Edwards	Unanimous

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GO Team Members who **ABSTAINED** from voting: None

F. Review and Approve Public Comment Protocol

Twenty minutes are allotted for public comment at the end of the GO Team meeting agenda.

Stakeholders wishing to comment must email the chairperson at least one day prior to the meeting.

Each speaker will be granted two minutes to make a comment.

The timekeeper will hold up a red card to give the speaker a 30-second warning.

A timer will sound off once the two minutes have ended.

Motion to adopt made by: [T. Edwards](#); Seconded by: J. Devia

Members Approving: Unanimous

Members Opposing: None

Members Abstaining: None

Motion [\[Passes/Fails\]](#)

G. Set GO Team Meeting Calendar (*GO Teams are required to have a minimum of 6 business meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Virtual or Hybrid	Time for Public Comment? (Yes/No)
1	September 9, 2025	3:00 PM	Virtual	Yes
2	October 7, 2025	3:00 PM	Virtual	Yes
3	November 11, 2025	3:00 PM	Virtual	No
4	January 20, 2026	3:00 PM	Virtual	Yes
5	February 10, 2026	3:00 PM	Virtual	Yes
6	March 17, 2026	3:00 PM	Virtual	Yes
7				
8				

H. Review, Confirm/Update, and Adopt GO Team Meeting Norms

- Only members of the team may participate in the discussion. Any members of the public present are here to quietly observe.
- We will be fully present.
- We will follow the agenda as published to the public and stay on task.
- We will be respectful of each other at all times.
- We will be open-minded.
- We invite and welcome contributions of every member and listen to each other.
- We will respect all ideas and assume good intentions.
- We will approach differences of opinion with curiosity.

Motion to adopt made by: [B. Tuesno](#); Seconded by: [J. Devia](#)

Members Approving: Unanimous

Members Opposing: None

Members Abstaining: None

Motion [[Passes](#)/Fails]

IV. Adjournment

Motion made by: [T. Adams](#); Seconded by: [T. Hill](#)

Members Approving: Unanimous

Members Opposing: None

Members Abstaining: None

Motion [[Passes](#)/Fails]

ADJOURNED AT 2:43

Minutes Taken By: [T. Adams](#)

Position: [Secretary](#)

Date Approved: [September 9, 2025](#)